



AI Governance for Managers

A practical introduction to governing AI use in your organisation. One-page summary.

The 10 things to remember

- 1 Individual good sense is not organisational control: know your tools, your data, and your reviewers.
- 2 Shadow AI is a symptom of missing approved tools or unclear rules, not a character flaw.
- 3 Make the safe path the easy path: approved tools plus a clear one-page policy.
- 4 The EU AI Act is risk-tiered and can reach UK firms whose systems or outputs are used in the EU.
- 5 UK GDPR already applies to AI: meaningful human review, DPIAs, and the 72-hour breach clock.
- 6 Name specific approved tools and tiers in the policy, never 'AI tools generally'.
- 7 Ask every vendor, in writing: is our input used to train your models?
- 8 Every AI-assisted output has a named human owner, exactly as if they had produced it themselves.
- 9 Pilot with success criteria that can genuinely fail before any rollout.
- 10 Review the policy at least annually and prune anything nobody follows.