



Fraud Awareness

A practical introduction to recognising and preventing fraud at work. One-page summary.

The 10 things to remember

- 1 Fraud is about dishonest intent, not outcome; the offence is complete even if the fraud fails.
- 2 The Fraud Act 2006 covers false representation, failing to disclose information, and abuse of position.
- 3 Since September 2025, large organisations can be criminally liable for failing to prevent fraud.
- 4 Verify every bank detail change by phone, on a number you already hold, never one in the request.
- 5 Urgency, secrecy, and 'skip the process just this once' are the classic CEO fraud signature.
- 6 The fraud triangle is pressure, opportunity, and rationalisation; controls shrink opportunity.
- 7 No single red flag is proof; clusters around one person or process justify raising a concern.
- 8 Never confront or investigate a suspected colleague; note what you saw and report it properly.
- 9 If money has been sent, call the bank first, then report to Action Fraud (Police Scotland in Scotland).
- 10 A four-eyes check that rubber stamps is not a control; the second person checks substance.